



Schedule 1 - Agent Contract Details

Name of Agent:.....

Date:.....

Contract Number	Surname	First name	Date of birth <i>DD/M M/YY</i>	Player ID Number	Contract Dates		Contract Type (tick appropriate)			
					Start Date <i>DD/ MM/ YY</i>	End Date <i>DD/M M/YY</i>	WRU Model Contract	WRU Approve Form Template	Template ID Number	Has the Model been varied?
1.										
2.										
3.										
4.										
5.										
6.										
7.										
8.										

* Details of any variations must be completed below.

Additional Contract Information	Tick where appropriate	Contract Number (s)
I attach details of additional clauses inserted in and/or deleted clauses removed from the WRU Model Contract/WRU Approved Form Template	<input type="checkbox"/>	

Confirmation

- I hereby certify that all of the information in this Schedule 1 is accurate and complete and acknowledge that the Union reserves the right to call for a copy of any of the above Player contracts in accordance with Regulation 6.4 (and that such contract must be supplied by me to the Welsh Rugby Union within 28 days of written request).*
- I undertake to submit further summaries in the above form in relation to all new or revised Player contracts entered into after today's date in accordance with Regulation 6.4.*

Signed:

.....

Date:

.....



Continuation Sheet – Number [] of []

Name of Agent:.....

Date:.....

Contract Number	Surname	First name	Date of birth <i>DD/M</i> <i>M/YY</i>	Player ID Number	Contract Dates		Contract Type (tick appropriate)			
					Start Date <i>DD/</i> <i>MM/</i> <i>YY</i>	End Date <i>DD/M</i> <i>M/YY</i>	WRU Model Contract	WRU Approve Form Template	Template ID Number	Has the Model/Template been varied?
9.										
10.										
11.										
12.										
13.										
14.										
15.										
16.										

* Details of any variations must be completed below.



APPLICATION FORM FOR REGISTRATION AS A REGISTERED AGENT

THE WELSH RUGBY UNION LIMITED

Application for Registration as an Agent

This Application form sets out the details which are required to be supplied by individuals seeking to apply to be Registered Agents with The Welsh Rugby Union Limited (the “WRU”). It also specifies the undertakings and declarations which any potential applicant must provide to the WRU in order for their registration as a Registered Agent to be considered.

Should the applicant’s application to be a Registered Agent be accepted by the WRU, this document will record and constitute the terms of a binding agreement between the Agent and the WRU setting out the basis upon which registration of the Agent is conferred by the WRU.

Personal Details

FIRST/PREFERRED NAME:.....

SURNAME:.....

ADDRESS:.....

.....

.....

.....**POST CODE:**.....

NATIONALITY:.....

DAYTIME TELEPHONE NUMBERS:

Home:

Mobile:

EMAIL ADDRESS:.....

CURRENT OCCUPATION:.....

PROFESSIONAL QUALIFICATIONS:.....

.....

EMPLOYMENT STATUS: Employed/Self Employed/Retired/Unemployed



Please provide the names and contact details of 2 referees (who must have detailed knowledge of you professionally and within the last 2 years) whom we can contact (and with whom you consent to us making such contact).

NAME:.....

ADDRESS:.....

.....

.....**POST CODE:**.....

TELEPHONE NUMBER:.....

EMAIL:.....

NAME:.....

ADDRESS:.....

.....

.....**POST CODE:**.....

TELEPHONE NUMBER:.....

EMAIL:.....

WHAT ARE YOUR CURRENT DUTIES/RESPONSIBILITIES IN YOUR EMPLOYMENT?

.....

.....

.....

PLEASE GIVE DETAILS OF PREVIOUS (if any) RUGBY KNOWLEDGE/EXPERIENCE:

.....

.....

.....

Note: Please complete Schedule 1 which lists your current clients.



DO YOU HOLD ANY POSITION/OFFICE WITHIN A RUGBY CLUB?

YES/NO

If yes; please give full details i.e. the name of the Club (s), role (s) and dates of involvement

.....
.....
.....
.....

ARE YOU CONNECTED TO A RUGBY AGENT IN ANY WAY?

(e.g.) through employment or having a financial interest

YES/NO

If yes; please give details

.....
.....
.....
.....

WHAT LEVEL OF PROFESSIONAL LIABILITY INSURANCE DO YOU HAVE? (please submit a copy of your current policy of insurance)

.....

HOW MANY CLIENTS DO YOU CURRENTLY REPRESENT?

.....

WHAT IS THE TURNOVER FROM YOUR AGENCY ACTIVITIES IN THE LAST 36 MONTHS (please submit audited accounts covering this period)

.....
.....
.....

HAVE YOU EVER BEEN CONVICTED OF A CRIMINAL OFFENCE?

YES/NO



If yes; please give details of the offence(s), convictions and relevant dates.

.....

.....

NOTE: The WRU reserves the right to reject applications on the grounds of convictions, in accordance with the Rehabilitation of Offenders Act 1974 or any amendment thereof. You will be required to verify your criminal records during the registration process.

When submitting this application form you must also submit a completed consent form for the WRU to carry out a Disclosure and Barring Service check on your criminal record. This is required because of the fiduciary nature of an Agent's role.

Applicant's Confirmation

I CONFIRM that I comply with all of the following conditions for registration as a WRU Registered Agent:

- (a) not having any conviction for any offence involving dishonesty or deception;
- (b) not being an undischarged bankrupt;
- (c) not being disqualified from acting as a director of or otherwise being involved with a company pursuant to an order under the Company Directors Disqualification Act 1986;
- (d) not being subject to an order under Section 429(2)(b) of the Insolvency Act 1986 as a result of having failed to make payments required by an administration order;
- (e) not having been censured or disciplined or refused or having had revoked membership of any professional body in the previous 10 years; and
- (f) not having been censured or disciplined in the UK or otherwise in the previous 10 years by any regulatory or professional organisation in relation to business or professional activities.

I CONFIRM that all the information provided on this form is true to the best of my knowledge, information and belief and I have completed the attached statutory declaration accordingly.

If my application is accepted and the WRU registers me as a Registered Agent then in consideration of that registration:

1. I agree to be bound and subject to the International Rugby Board Regulations and the WRU Rules as they may be amended from time to time, and in particular, I agree to be bound by and to comply with the WRU's Player Agents Regulations as they may be amended from time to time (and which I have read and understood).
2. To confirm that I agree to be subject to the WRU's disciplinary and appeal procedures and I understand that the WRU may take disciplinary action against me and impose, in appropriate cases, disciplinary sanctions including without limitation, fines, reprimands, and the imposition of conditions on or the removal of my registration as an Agent.
3. I also understand that I will be subject to the jurisdiction of the International Rugby Board in respect of matters arising out of international transactions or breach of any regulation that is of an international nature, and accordingly will be subject to the imposition and



enforcement of penalties by the International Rugby Board in accordance with the International Rugby Board Regulations as amended from time to time.

4. I will keep and maintain appropriate professional accounts in accordance with best accounting practice, and I will make available such accounts in all relevant books and records to the WRU or any relevant authorities as required for audits or other relevant purposes.
5. I will ensure that I have in place appropriate professional liability insurance with a reputable insurer to an appropriate level. I enclose with this application evidence of my having appropriate professional identity insurance (such evidence will normally be in the form of an appropriate certificate from the insurer). In the event that I am unable to provide such evidence at the time of submitting my application, I understand that the WRU may approve my application subject to my then providing appropriate evidence of having obtained relevant professional indemnity insurance to the appropriate level, and that I will have the period of 1 month in which to supply that evidence before my application is rejected.
6. I agree that when applying to become a Registered Agent, I will submit a registration fee of £250 (which includes a £50 non-refundable administration fee). I understand that if I become a Registered Agent, each year there will be an annual fee of £250 (which includes a £50 non – refundable administration fee) which will be payable within 28 days of it becoming due.
7. I understand that if my application is accepted and I am registered as a Registered Agent, my continuing registration will be subject to my payment of the annual registration fee which may be set from time to time by the WRU. I agree and understand that if I do not pay this fee according to the payment terms specified by the WRU, my registration will be terminated.
8. I agree that if for any reason my registration as an Agent should be terminated, I will then:
 - (a) cease to hold myself out as a Registered Agent;
 - (b) take all reasonable steps, including any reasonable steps suggested by the WRU, to ensure no person is misled as to the fact that I am no longer registered;
 - (c) inform all my clients that I am no longer a Registered Agent and that I can therefore no longer act for them as a Registered Agent in any matter that pertains to registration as an Agent; and
 - (d) shall not undertake any Agency activities of any kind.

I enclose with this application the following:

- (i) the completed Equal Opportunities Monitoring form;
- (ii) evidence of my identity in the form of appropriate photo ID (such as a passport or driving licence) and a utility bill confirming my address;
- (iii) a cheque made payable to The Welsh Rugby Union Limited in the sum of £250 being the applicable application fee;
- (iv) two written references in the WRU prescribed form;
- (v) DBS consent form; and
- (vi) completed evidence of my professional indemnity insurance (if available).



9. I agree to notify the WRU if I cease to act for any of the players listed in Schedule 1.

I consent to the use by the WRU of the information provided by me and any referee to assess my application for registration as a Registered Agent.

Signature:.....

Date:.....

Dated this [] day of [] 201[]

Statutory declaration relating to application for registration by the WRU as a Registered Agent.

I.....

of.....

.....

.....(occupation)

I do solemnly and sincerely declare as follows:

I am applying to be registered as an Agent by the WRU. I understand that persons registered with The Welsh Rugby Limited to act as Agents must at all times act in good faith and conduct themselves in an ethical manner, observing the highest standards of integrity and fair dealing. Accordingly, I am prepared to make this declaration to confirm the accuracy of the information and the details of which I have set out in my application to The Welsh Rugby Union Limited, and to confirm my intention to conduct myself according to the appropriate standards of conduct.

I also confirm that I have read and understood the WRU Player Agents Regulations and that I comply with the relevant conditions set out within those Regulations for registration as an Agent.

AND I MAKE THIS SOLEMN DECLARATION conscientiously believing the same to be true and by virtue of the Statutory Declarations Act 1835.

DECLARED at this.....day of.....20 []

BEFORE ME, a Solicitor of the Supreme Court.